

POLICE ORDERS-2010

Police Order No. 01 of 2010

Sub:- Applications for Leave - IPS and WBPS Officers.

It has come to notice that some of the IPS Officers including WBPS Officers (Non-IPS) in West Bengal Police are submitting their applications for leave (whatever be the kind of leave) without mentioning the Leave Admissibility Report and also not in appropriate format duly filled in.

After careful consideration, it is ordered that henceforth all the IPS Officers including WBPS Officers should submit their leave applications through proper channel in below mentioned format duly filled in, as per All India Service (Leave) Rules, 1955/ Rules 169 to 173 of WBSR Part-I, with the Leave Admissibility Report from concerned DDO in the interest of smooth police administration.

All the leave records/ Leave Accounts Statement are also to be updated and kept recorded in the Service Book of the concerned officers chronologically for future record and necessary action in order to avoid complications at the time of retirement on superannuation.

(Bhupinder Singh)
Director General & Inspector General of Police,
West Bengal

Application for leave or for extension of leave

1. Name of applicant
2. Post held
3. Department, office and section.....
4. Pay.....
5. House rent and other compensatory allowances drawn in the present post.....
6. Nature and period of leave applied for and date from which required.....
7. Sundays and holidays, if any, proposed to be prefixed/ suffixed to leave.....
8. Grounds on which leave is applied for.....
9. Date of return from last leave, and the nature and period of that leave.....
10. I propose/ do not propose to avail myself of leave travel concession for the block years.....during the ensuing leave.....
11. Address during leave period.....

Signature of Applicant(with date)

12. Remarks and or recommendation of Controlling Officer.....

Signature
(with date & designation)

Certificate regarding admissibility of leave

13. Certified that(nature of leave) for(period) fromtois admissible under Ruleof the All India Services (Leave) Rules, 1955/ Rules 169 to 173 of W.B.S.R. Part-I.

Signature of D.D.O.
(with date & designation)

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Police Order No. 02 of 2010

Sub:- Superintendent of Police, Jhargram Police District.

With reference to the Notification No.149-P.S.Cell/3P-1/09(Pt.-I) dt. 27.01.2010 of the Home (Police) Deptt., Police Service Cell, Govt. of West Bengal communicated under this office Memo No.352(15) IPS Cell/ IPS Cell-01/2010 dt.11.02.2010, it is hereby ordered that Shri Praveen Kumar Tripathi, IPS will take over as Superintendent of Police, Jhargram Police District with immediate effect. He shall hold the operational responsibility of Jhargram Police District.

However matters related to financial, administrative works and all other matters will continue to be taken care of by Superintendent of Police, Paschim Medinipur till the administrative set up of Superintendent of Police, Jhargram Police District starts functioning.

(Bhupinder Singh)
Director General &Inspector General of Police
West Bengal

[Org-18/2010]

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Police Order No. 03 of 2010

Sub:- Summary Note on Trainings/ Courses etc.

It is observed that Police Officers on being nominated to undergo different Trainings/ Courses/ Seminars/ Workshops are not submitting any summary note on their return to Headquarters about their experience gathered in the training etc.

In view of above, it is ordered that, henceforth all Police Officers should submit a summary note on their return to Headquarters after attending the Trainings/ Courses/ seminars/ Workshops for eventual use of the Police Organisation.

(Bhupinder Singh)
Director General &Inspector General of Police
West Bengal

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Police Order No. 04 of 2010

Sub:- Investigation by Assistant Sub-Inspectors.

Whereas by order nos 4282-PL dated 23.12.2009, 4283-PL dated 23.12.2009 and 4284-PL dated 23.12.2009, the rank of Assistant Sub-Inspector have been prescribed to carry out the purposes of Sub-Section (I) of Sec-157, Section 161 and 174 of the Code of Criminal Procedure, 1973 (2 of 1974) respectively;

And whereas duties of the said rank of Assistant Sub-Inspector as defined in Regulation 207 of PRB 1943, require modification for carrying out the purpose of the said orders;

Now, therefore, in exercise of the power conferred by Section 12 of the Police Act 1861 (5 of 1861), the following rules are made:--

1. Officer-in-Charge of the respective Police Station while carrying out the purposes of investigation as enumerated under chapter III of chapter 6 of the P.R.B 1943 shall not employ the rank of Assistant Sub-Inspector for investigation of offences exclusively triable by the court of session in terms of the Schedules of the Code and the cases which are treated as Special Report cases (S.R. Cases).
2. This shall effect notwithstanding anything inconsistent therewith contained elsewhere in the said Regulation or in any instrument having the force of law.

(Bhupinder Singh)
Director General & Inspector General of Police
West Bengal

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Police Order No. 05 of 2010

Sub:- Separate Investigation Wing at Police Stations.

In terms of Direction of Hon'ble Supreme Court in connection with W.P.(Civil) No. 310 of 1996 and in view of necessity of improvement of quality of investigation at the Police Station level, it is decided that a separate investigation wing will be formed at the following 20 Urban Police Stations, in the first phase. The investigation wing in the below mentioned 20 Police Stations will start functioning w.e.f. 01.06.2010. The S.Ps concerned will select the suitable officers for investigation wing in each of following PSs under respective jurisdiction and inform the Range DIG / Zonal IG after making a D.O. under intimation to West Bengal Police Directorate.

| Sl. No. | Name of the Police Stations | District |
|----------------|------------------------------------|-------------------|
| 1. | Kasba PS | South 24 Parganas |
| 2. | Purba Jadavpur PS | South 24 Parganas |
| 3. | Thakurpukur PS | South 24 Parganas |
| 4. | Metiabruz PS | South 24 Parganas |
| 5. | Nadial PS | South 24 Parganas |
| 6. | Rabindra Nagar PS | South 24 Parganas |
| 7. | Bidhannagar (North) PS | North 24 Parganas |
| 8. | Bidhannagar (South) PS | North 24 Parganas |
| 9. | Bidhannagar (East) PS | North 24 Parganas |
| 10. | NSCBI Airport PS | North 24 Parganas |
| 11. | Barrackpore PS | North 24 Parganas |

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|-----|--------------|-------------------|
| 12. | Barasat PS | North 24 Parganas |
| 13. | Howrah PS | Howrah |
| 14. | Shibpur PS | Howrah |
| 15. | Golabari PS | Howrah |
| 16. | M.P.Ghora PS | Howrah |
| 17. | Liluah PS | Howrah |
| 18. | Bally PS | Howrah |
| 19. | Bantra PS | Howrah |
| 20. | Jagachha PS | Howrah |

The officers of investigation wing of aforesaid 20 Police Stations will normally not be deployed for law & order or any other duty.

Through the duty officers will take preliminary steps as soon as a case is recorded the officers of investigation wing will take up investigation of all cases except those taken up for investigation by any specialized agency.

Officer-in-charge of the said Police stations will remain in charge of investigation wing of respective police station and endorse the cases to the officers of the wing for investigation.

The officers of investigation wing will remain available at the respective Police Station during office hours in addition to their commitment towards investigation of the cases even during odd hours of the day.

There should be close coordination among officers of investigation wing and the other officers of the concerned Police Station. Officer-in-charge will monitor the same closely.

The officers of investigation wing can, however, be deployed for law & order duty in very emergent situation by the Officer-in-Charge of concerned Police Station with the approval of the SDPOs / Zonal Dy. SPs.

The SDPOs /Zonal Dy. SPs will closely monitor functioning of investigation wing of aforesaid Police stations and supervise performance of officers of the said wing on regular basis. Addl. SPs / SPs will periodically review performance of the officers posted to the investigating wing of the aforesaid Police Stations.

(Bhupinder Singh)
Director General & Inspector General of Police
West Bengal

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Police Order No.06 of 2010

Sub:- Tenure of Posting in Jhargram Police District.

Govt. Order No.1421/1(10)-PL dated 09/04/2010 of Home (Police) Department has since been issued regarding distribution of existing executive and ministerial posts between Paschim Medinipur Police District and newly formed Jhargram Police District which has been created to effectively deal with the LWE related activities. A large number of officers and men have been working in Jhargram Sub-Division which has now been declared as Jhargram Police District for a long time.

In order to ensure that the Police Personnel who have already been working in the newly carved Police District of Jhargram get some respite and change to serve in

relatively peaceful areas of the Range/ Zone, it is ordered that the tenure of the Police Personnel to the rank of SI to downwards posted at Jhargram Police District will be 2 (two) years only. The Police Personnel of and below the rank of Sub-Inspector including Police Drivers will be eligible for transfer after they complete a minimum of two years in the district.

(Bhupinder Singh)
Director General & Inspector General of Police
West Bengal

[Org-18/10]

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Police Order No. 07 of 2010

Sub:- Duties and responsibilities of Officer on Compulsory Waiting

Whereas it becomes necessary at times to declare an officer as Officer on Compulsory Waiting (OCW) till a formal duty post is assigned to him in the interest of Public Service.

Duties and responsibilities of an OCW, henceforth, will be :

1. OCW up to the rank of IGP, will report regularly to the IGP, Law & order WB.
2. OCW in the rank of ADG will report to ADG(A) on regular basis.
3. IGP, Law & Order and ADG(A) may utilize the service of such an officer as and when required.
4. In addition OCW will discharge responsibilities assigned to him by the DGP, W.B. from time to time.

OCW will keep DG's Control Room informed about his residential address, contact number and movement.

(Bhupinder Singh)
Director General & Inspector General of Police
West Bengal

[IPS Cell-103/2010]

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Police Order No. 08 of 2010

Sub:- Classification of cases relating to LWE.

In view of increasing number of crimes under different heads owing to LWE violence in some parts of the state, the necessity of keeping clear records of such cases to analyse, monitor and for preparation of statements in connection various reference is strongly felt.

At present, the cases are classified, after registration, under various categories like Dacoity, Robbery, Burglary, theft, Murder, Crime against women and others. Incidents relating to LWE violence manifest as criminal cases recorded under different section of IPC, Arms Act, UAPA etc. are not being classified separately as 'LWE';- as our case classification protocol follows otherwise. It is important to flag cases having LWE angle as 'LWE'. This will greatly assist in facilitating preparation of statements, monitoring investigation and trial of such cases. The flagging of cases as 'LWE' would be a great help in analyzing trends and forecasting possible events and strategies of Left Wing Extremists.

It is, therefore, ordered that the SPs should classify all LWE related cases as 'LWE' separately in addition to the classification under normal head of crime. A brief report

along with copies of FIR of such case should be sent to Range DIGs/ Zonal IGs/ CID/ DIG, SIG, CIF & Police, West Bengal. This would also apply in such cases in which an LWE angle is discovered even after date of registration.

(Bhupinder Singh)
Director General & Inspector General of Police
West Bengal

[Org -78/10]

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Police Order No. 09 of 2010

Sub:- Missing Children Tracking Portal (MCTP).

A Missing Children Tracking Portal (MCTP) is operational at the Missing Persons Bureau (MPB) in CID, West Bengal. The portal has the facility of capturing as much information as possible about missing as well as recovered persons. This portal is being used for capturing information about all missing persons in the State including women and children. Comprehensive data entry software has also been provided at the police station and DCRB level.

2. Success of MCTP depends on timely and proper data entry at all levels, adequate supervisory mechanism and sensitization of police personnel towards the problem of missing persons particularly women and children. As such, the following orders are issued:

- i. As soon as information is received at the police station about missing of a person it shall forthwith be recorded in the General Diary of the police station.
- ii. 'M' Form shall be promptly filled up and uploaded/transmitted to DCRB along with photograph of the missing person. Attempts shall be made to fill up all the columns in 'M' Form.
- iii. The fact that 'M' Form has been issued shall be mentioned in the margin of the relevant General Diary Entry.
- iv. 'R' Form shall be filled up promptly and uploaded/transmitted to DCRB as soon as a missing person returns home or is recovered.
- v. A separate General Diary Entry shall be made in respect every recovered person with cross reference to missing General Diary Entry. It shall also mention about issuance of 'R' Form.
- vi. 'R' Form in respect of recovered/found persons including women and children who are unable to disclose their identity, parentage, native place, etc. shall also be uploaded in the portal along with their photographs so that a matching can be done with the data of missing persons available in MCTP.
- vii. In case any information is lodged at an Investigation Centre or Outpost or Beat House where network has not yet been provided it shall be the duty of the Unit In-charge to fill up 'M' Form or 'R' Form, as the case may be, and to forward it to the police station under whose jurisdiction the unit is located. The Officer in Charge of the police station shall thereafter ensure that the form is uploaded/transmitted immediately.
- viii. Statistical reports regarding missing as well as recovered/found persons including women and children shall be prepared by DCRB and put to the Superintendent of Police in the first week of every month.
- ix. The Superintendent of Police in the districts and GRPs shall nominate one officer of the rank of Dy. SP to function as nodal officer of the district in the matter of missing /recovered persons including women and children.
- x. One officer of the rank of Sub-Inspector shall be designated as nodal officer at the police station level in the matters relating to missing persons including women and children.

- xi The Superintendent of Police in the districts including GRPs shall review the cases of missing persons, police station wise, during their monthly crime conferences.
 - xii CID, West Bengal shall be the nodal agency to supervise functioning of MCTP at district level.
 - xiii CID, West Bengal shall organize training programmes on MCTP for nodal officers and police personnel engaged in data entry operation.
 - xiv Addl. Director General of police (Training) shall include a topic on MCTP in the basic training of Dy. SP, SI and Constable and pre-promotional training of ASI.
3. This order will come in force with immediate effect.

(Bhupinder Singh)
Director General & Inspector General of Police
West Bengal

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Police Order No. 10 of 2010

Sub:- The Counter Insurgency Force.

1. **Establishment of the Counter Insurgency Force:** The Governor has been pleased to accord sanction for establishment of one battalion of Counter Insurgency Force (GIF) vide G.O. No. 821-PI./HP/N/PB/3P-6/10 dt 2/03/2010. The force has now been set up with its headquarters at Garia, South 24 Parganas and a Training Centre and Regional Command Centre at Salua, Kharagpur, Paschim Medinipur.

2. **Main divisions of the CIF:** The force has been mainly divided into three divisions, each headed by an officer of the rank of a Deputy Inspector General of Police namely the Operations Division, the Training Division and the Special Intelligence Group (SIG) apart from other support sections in the force. The three divisions will function under the general superintendence and control of the Inspector General of Police, Operations, Counter Insurgency Force, who will report to the Director General & Inspector General of Police, West Bengal through ADG (Law & Order). In all intelligence matters and intelligence based operations - ADG, IB, WB, will be kept informed and feedback received factored in for devising plans and strategies.

3.1 Framework and Policy Guideline:

The force will be primarily deployed and used against the Left Wing Extremism which has spread into some of the districts of the state and any other form of extremism taking route in other part of the district. It will build necessary capacity by way of intelligence gathering, operational preparedness, inclusion of latest technology as force multiplier for enhancing the operational tactics and skills of the force under the general supervision of IG (Ops) CIF. It will keep ADG (Law & Order) abreast of development related to operations against LWE and the future strategies being conceived to deal with extremism of any kind. It will provide training assistance in Counter Insurgency Operations to the State Police and to the Police forces of other States as and when authorized by DG & IGP. It will maintain close liaison with similar specialized forces in the neighbouring states in general and in the matter of collection of intelligence in particular subject to necessary approval of DG & IGP.

3.2 The functions of the three divisions as a whole will be to:

- a) Provide information and assistance to DG&IGP, W.B. and the government in all LWE related matters and suggest appropriate Police Action.

- b) Provide strategic guidance and tactical support to conduct of operations and intelligence gathering;
- c) Provide oversight for all anti-LWE work done by the district police forces and other agencies;
- d) Provide training assistance in Counter Insurgency Operations;
- e) Build up own capacity to conduct operations, both overt and covert, and collect, collate and analyze intelligence.
- f) Conduct secret enquiries and surveillance in matters related to L.W.E.

4.1 Functions of Operations Division: The Operations Division, which also includes the Assault Groups (AGs), has been established as a State Reserve to conduct Seek and Engage operations so as to assist, augment and support the district police units in anti-LWE operations. The bulk of Assault Groups will be located in Salua, district West Midnapore. The AGs will also conduct joint operations with forces/ Central para military / forces of other states affected by LWE violence. They will not be used for routine camp and other static duties except under exceptional circumstances under specific directions of DG & IGP. The operations will be conducted on the basis of intelligence provided by the S1G / IB, WB/ the district police or any other credible sources.

4.2 Functions of the Assault Groups :

The Assault Groups will conduct tactical operations as directed by the ICP Ops., CIF, from time to time. They will develop capabilities of cross country marches, skills on Field craft and tactics, Map reading and Navigation, as well as sharp shooting. A prime requirement for success will be physical fitness of a high standard. Quite often, the Assault Groups may have to conduct joint operations with the Central Para Military forces, forces of other states as well as the State para military and district forces.

4.3 Composition:

The Assault Group will consist of an Assistant Superintendent of Police, Deputy Superintendent of Police or an Inspector as the Commander, three Sub Inspectors, three Assistant Sub Inspectors of Police, and 24 constables. The scale of weapons and other special equipment and accoutrement is given at Annexure-I. The scale of special clothing to be issued to the Assault Groups is given at Annexure-II.

4.4 Tenure of Assault Groups:

Personnel of the Assault Groups shall serve in these units ordinarily for not more than three years. An extension can be granted to select and willing persons by DIG Operations, CIF. However, where SIs of UB have been posted, they, like the Assistant Superintendents and Deputy Superintendents, can be taken out after one year. As far as possible, the constables and the Ar. ASIs will be posted to the district of choice on successful completion of their tenure in the CIF. Personnel with an unsatisfactory record may be taken out before the expiry of their tenure.

4.5 Induction:

The prospective vacancy statement for different ranks, prepared on the basis of the three years' tenure principle, will be forwarded to the Director General & Inspector General of Police, West Bengal. On receipt of permission from the office of the Director General & Inspector General of Police, West Bengal to select new personnel, a Board consisting of Deputy Inspector General of Police, Training Division, CIF and a Superintendent of Police of CIF to be nominated by the Inspector General of Police. Operations. CIF, will select the candidates as given below:

Constables : RCs undergoing training at PTC/STCs.

Ar. ASI : Ar. ASIs who have been recently promoted on the basis of departmental examinations.

SIs : Cadet SIs undergoing training at PTC, Barrackpore.

The posts of Assault Group commanders will be filled up directly from the Police Directorate from among recently promoted Inspectors and Assistant Superintendents and Deputy Superintendents of Police who have recently finished their basic training.

Except the Inspector, personnel of all other ranks should not be preferably more than 30 years of age at the time of induction. This age profile can be relaxed to 35 in the case of Ar. ASIs.

4.6 Duties of the Assault Group Commander:

The Assault Group Commander will be an officer in the rank of an Inspector or a Deputy Superintendent of Police or even an Assistant Superintendent of Police. He shall be responsible for discipline, motivation, training, welfare and operational efficiency of his AG. He will be involved by the local district authorities in the preparation of Operations Plans and will personally brief his Assault Group. All requirements of logistics and weaponry in respect of his group will be submitted by him to his Controlling Group Commander. He will personally lead the group during operations, ensure compliance with the tactical requirements of such operations, communicate with the district Control Room and lead his Assault Group during the debriefing sessions.

4.7 Training:

All personnel, who have not undergone training in Counter Insurgency Operations three years prior to their induction, will undergo a 12 weeks induction course under the DIG, Training, CIF. As mentioned above, the job of the AGs is tough and fraught with hazards. To retain a high degree of fitness and mental alertness, it is very important that they undergo training every fortnight at the GIF Training Centre, Salua for two weeks. There shall be a half yearly test and an Annual Test of Competency for the personnel of the AGs which will be conducted by the DIG Training, CIF.

4.8 The Assault Groups will conduct operations in the districts and undergo regular training (at Salua) in fortnightly cycles. Superintendents of Police of districts affected by LWE activities will arrange to provide accommodation for at least three Assault Groups in the district police lines. Logistics and, where possible, local guides, spotters or officers, during operations involving the AGs of C1F will also be provided by the Superintendents of Police.

4.9 District Superintendents of Police will submit requisition for use of Assault Groups to the Inspector General(Ops),CIF. The planning and monitoring of the operations will be done by the SsP/ Addl. SP (Ops) of the districts. However, in operations where CIF personnel are to be deployed, the Ops Plans, will be required to be approved by IG Ops CIF to whom it may be sent through quick, secured lines of communication. Real time progress of the operations shall be communicated to the Strategic Command Centre, CIF at Garia, South 24 Parganas or the CIF Regional Command Centre at Salua, Kharagpur, Paschim Medinipur.

4.10 While preparing the operations plan, the Superintendent of Police will involve the Assault Group commanders who are expected to take part in the operation as well as other senior officers of CIF. When an operation is being planned by the Superintendent of Police of a district only on the basis of information provided by Special Intelligence Group, a Dy. SP or an Inspector of SIG will be called over to the district for consultation. Some operations may be conducted only by the CIF on the basis of inputs provided by SIG. In such operations, the SP or the Addl. SP (Ops.) will be called over for consultation for drawing up the Ops Plan.

4.11 Copies of Ops Plans and Debriefing reports (as per proforma prepared by IG Ops. CIF) on operations conducted only by the district forces or in conjunction with CPF or with forces of adjoining states should be sent, for information only, to the Strategic Command Centre, CIF at Garia, South 24 Parganas which will also serve as a state level archive for documentation of LWE Operations. These records are intended to be consulted for a) drafting subsequent Ops Plans and b) sending general advisories, if so required, on operational matters.

4.12 IG Ops CIF or DIG Ops GIF, being assisted by an officer of SIG. will attend debriefing sessions in each case of Exchange of Fire (EOF] in operations involving AGs of CIF.

4.13 There will be periodical review of the performance of the members of the Assault Groups by IG (Ops.) CIF, who will recommend the premature transfer of any member if not found up to the mark before the completion of usual tenure of three years.

5. Functions of the Training Division of the CIF;

The Training Division of the CIF will be located at Salua, district West Midnapore. It will conduct Basic/ Induction/ Regular/ In service training in jungle warfare for the Assault Groups of the Counter Insurgency Force, personnel of the District Commando Units, cadet SIs and probationary Dy.SP as well as other West Bengal Police and Eastern Frontier Rifles personnel- at either Its main centre at Salua or at other subsidiary Counter Insurgency and Anti Terrorist (CIAT) schools at different locations. The training division will update its lessons in operational tactics drawing on the experience of the Assault Groups from the fields so as to fit in the requirement of typical geographical area prevailing in the extremism affected districts. They will also obtain CDs/ Films, create a library of books/ CDs for updating knowledge on CI skills.

6. Functions of the Special Intelligence Group:

The Special Intelligence Group will perform the following broad functions:

- i) It shall supply promptly to the Government and to the Director General of Police, West Bengal, information on all matters of Left Wing Extremist activity.
- ii) It shall be the premier state level anti LWE intelligence wing and prepare the strategy and tactics for dealing with left wing extremism.
- iii) It shall be responsible for collection, collation, analysis and dissemination of intelligence, both human and technical, on left Wing Extremism- on the hardcore cadres as well as frontal organizations including civil liberties groups. The modalities of collection of intelligence will also include cultivation of agents & sources, appointment of special Police officers and conducting open and secret enquiries and surveillance.
- iv) It shall provide suitable guidance and tactical assistance keeping proper coordination's with IB, WB to the anti LWE sections of the Districts Intelligence Branches and also to the district Police in general.
This shall extend to periodic review of the work of the anti LWE Wing of the DIB and calling for any information/ report in LWE work. On issues requiring attention of ADG, IB it will also send appropriate feedback to him for the purpose of holistic coordination.
- v) It shall provide actionable intelligence inputs and participate in planning of operations as well as in the debriefing sessions of operations as and when desired by the IG Ops, CIF.
- vi) It shall constitute the core state team for interrogation of all suspects /arrested persons picked up by either the district Police or CID or any other outside state agency and also serve as the nodal agency to follow up on trials being held in connection with LWE cases. All state units will inform the DIG SIG about the registration of cases being classified as "LWE" as per Police Order 8 of 2010 dated 08.06.2010 and report fact of arrest and submission of report in Final form.
- vii) It shall assist investigating agencies in the investigation of cases classified as "LWE".
- viii) It shall be responsible for interaction and co ordination with other states and Union Government in matters relating to LWE and other related subjects. It shall be represented in the Joint task Force for Intelligence (JTFI) by Its DIG who will also maintain close liaison with ADG IB, Director Security, WB, JD SIB, East, Special Branch, Kolkata Police, the MI of Eastern Command and the Intelligence Wings of the Central Para Military Forces in West Bengal as well as with the officers in charge of LWE intelligence in affected states.
- ix) It shall be the state level organization to oversee the surrender and rehabilitation of surrendered LWE cadres as well as for processing claims of cash rewards on extremists who have been arrested/surrendered/killed.

- x) It shall be responsible for conducting Psychological operations against the unlawful and violent activities of Left Wing Extremists.
- xi) It shall be responsible for preparation of Daily/Weekly/Fortnightly Reviews/Monthly Reviews and other reports on Left Wing Extremist activities.

7.1 Powers & Duties of the Inspector General of Police, Operations, CIF

IG (Ops.) CIF will be in-charge of the CIF force created by the State Government to deal with extremism. He shall be responsible for ensuring the operational preparedness of the force, plan and execute the operations in the field and provide strategic guidance to the Operations & Training Divisions of the Counter Insurgency Force as well as the Special Intelligence Group. He shall be responsible for the conduct and discipline of personnel of these units. He will keep ADG (Law & Order) informed about the operations and their outcome on a continuous basis for keeping the DG&IGP abreast with the ongoing operations by the CIF. He will keep requisite liaison with STF, Kolkata Police, Central Para military forces, state and central level Intelligence agencies, as well as the State and Central governments in LWE matters.

7.2 He will issue standing or general orders on all tactical matters of operations and those relating to LWE intelligence and also issue advisories to the districts. He will approve deployment of Assault Groups of the Counter Insurgency Force to districts on requisition of field units and approve Ops Plans in cases where CIF AGs are engaged in joint operations with Central Police Forces or with forces of other states. He will attend de briefing sessions in cases of Exchange of Fire in which the AGs of CIF have been involved and the EOF has resulted in injury/ casualty either to slate forces or LWF cadres.

7.3 All proposals of the CIF and SIG regarding manpower or material resources will be routed through him to the DG&IGP, WB. Likewise, all matters of CIF & SIG relating to courts, administrative tribunals and other statutory commissions will be dealt with by him. He will be the Chairman of the Board of Training for Counter Insurgency Operations and issue annual training directives to the Training Division of CIF.

7.4 He will be the Controlling Officer of the DIG Ops., CIF, DIG Training, CIF and DIG SIG and shall exercise the powers to review all administrative decisions taken by them. He will assign duties & post the officers of the ranks of Superintendent of Police and Additional Superintendent of Police in the Operations Division, the Administrative Section of CIF and in the SIG.

8. Powers & Duties of the Deputy Inspector General of Police, Operations, CIF

He shall be responsible for maintaining the strictest discipline and highest possible standards of professional efficiency of the Assault Groups of the CIF at the tactical level. He shall ensure this by visiting and interacting with the AGs stationed at different locations, holding briefings before important interstate operations and attending debriefing sessions of important operations- where exchange of fire has taken place. .

8.2 He will be in charge of all operational matters including drafting of SOPs, advisories to districts on operational matters, detailment of Assault Groups as well as their fortnightly rotation. He shall be the Approving Authority for all operational plans involving the CIF and the district forces. All internal postings to the Assault Groups till the rank of an Assistant Superintendent of Police will be done by him.

8.3 He shall be the Controlling Officer of the two Superintendents of Operations (Group Commanders) and the Superintendent of Police, (Administration) and supervise their work. He will be the Appellate Authority in all matters of disciplinary proceedings involving the non gazetted ranks except the personnel of the SIG.

8.4 He will be a member of the Board of Training for Counter Insurgency Operations and assist the IG Ops, CIF in drafting the annual training directives to the CIF Training Centres. He will represent the CIF and SIG in all state level boards regarding promotion of ASIs and Sis and head the Range Board of the CIF and SIG in matters of promotion of ASIs, SIs and Inspectors.

9. Powers & Duties of the Deputy Inspector General of Police, Training, CIF

The DIG, Training, CIF shall be the nodal officer to conduct training in counter insurgency operations for the different state police elements as per the Annual Training directive issued by the IG Ops., CIF. He will be the Member Secretary of the CIF Board for CI Ops., Training. His headquarter will be at Salua, Kharagpur.

9.2 His foremost responsibility would be to build up a core team of instructors, guide them and evaluate their performance and assign tasks. While his supervision over the training staff at the CI Ops Training Centre, Salua would be direct and participative, he shall also be the Controlling Officer of the heads of the other CIATs and provide guidance and oversight to these centres. He will conduct an annual inspection of the all the CIATs.

9.3 He shall design the different training courses and frame the syllabi. The syllabi for all courses spread over six weeks will be required to be placed before and approved by the Board of Training for Counter Insurgency Operations.

9.4 He shall also be the Appellate authority in Departmental Proceedings drawn up against the non-gazetted tanks within the training faculty. All proposals for expansion, modernization, special assistance for the training facilities shall be prepared by him and will be submitted to the IG Ops., CIF.

10. Powers and Duties of the Deputy Inspector General of Police, Special Intelligence Group

He shall be responsible for collection, collation, analysis and dissemination of intelligence related to Left Wing extremism. He shall also be responsible for the reporting and coordinating functions of the SIG and for conducting covert and psychological operations against the LWR. He will ensure the strictest personnel and financial discipline, administrative control as well as departmental security within the SIG.

10.2 He shall offer guidance and support to the anti LWB sections of the District Intelligence Branches and arrange for assistance in investigation, interrogation of accused/ suspects and for planning operations. In doing so he shall obtain requisite inputs from State IB and will also seek necessary involvement of IB in carrying out interrogation and maintenance of certain common records as per requirement.

10.3 He shall exercise all control over employment of Special Police Officers, and for engagement of sources and agents and personally maintain the Agents' Identity Card Index. He shall be competent to forward all requests for technical surveillance to the Competent Authority for obtaining permission. He shall be responsible for the proper use and accounting of money advanced Secret Service Expenditure and would be competent to sanction Danger Allowance.

10.4 He shall be responsible for arranging training of the SIG personnel in Intelligence tradecraft. He will also be a member of the Board of Training for Counter Insurgency Operations.

10.5 All proposals for expansion, modernization, special assistance for the SIG shall be prepared by him and will be submitted to the IG Ops., CIF.

10.6 He shall post and assign duties to all officers up to the rank of Deputy Superintendent of Police. He shall be the Controlling Officer of the Superintendents of Police under him and supervise their work. He will be the Appellate Authority in all matters of disciplinary proceedings involving the non gazetted ranks of the SIG.

(N Mukherjee)

**Director General & Inspector General of Police
West Bengal**

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Annexure I

Scale of weapons/ammunition, accoutrement, misc items for one Assault Group of Counter Insurgency Force

| Sl. No. | Item | Nos | Ammunition Service | Ammunition Practice | Magazines | Remarks |
|---------|--------------------|-----|--------------------|---------------------|-----------|-------------------|
| 1 | AK rifles | 7 | 840 | 1400 | 21 | |
| 2 | INSAS | 12 | 1200 | 2400 | 21 | |
| 3 | SLR | 10 | 1000 | 2000 | 10 | |
| 4 | INSAS LMG | 1 | 200 | 4000 | 24 | |
| 5 | UBGL | 2 | 12 Grenades | 31 grenades | | |
| 6 | INS AS DWS | 3 | | | | |
| 7 | INSAS NWS | 3 | | | | |
| 8 | Flare pens | 2 | 6 Cartridges | 6 Cartridges | | |
| 9 | 9mm Pistol | 7 | 84 | 168 | | |
| 10 | HF set | 1 | | | | |
| 11 | VHF set | 3 | | | | |
| 12 | GPS Navigator | 3 | | | | |
| 13 | GPS Tracker | 1 | | | | |
| 14 | NVD | 2 | | | | |
| 15 | Field Binoculars | 2 | | | | |
| 16 | SLR TLG | | 6 | 31 | | +40 HD cartridges |
| 17 | HE 36 Grenades | | 31 | 31 | | |
| 18 | TG Gun | 1 | 6 TG Shells | | | |
| 18 | Stun Grenades | | 6 | | | |
| 19 | SPAD | | 2 | | | |
| 20 | BP Jackets | 31 | | | | |
| 21 | Kit Infantry Pouch | 31 | | | | |

Annexure-II

List and Scale of Special Clothing/Misc/Webbing Items for CIF Assault Groups

| Sl. No. | Item | Qty | Life period | Remarks |
|---------|---|---------------|-------------|--|
| 1 | Dungaree Grey | 1 | 6 months | During training attachment |
| 2 | Shorts (Grey] | 1 | 6 months | - Do- |
| 3 | Special PT Shoes | 1 | 1 year | Do- |
| 4. | Cotton Ganjee | 1 | 4 months | - Do- |
| 5 | Black Beret | 1 | 1 year | Do- |
| 6 | Black synthetic anklet | 1 pair | 1 year | - Do- |
| 7 | White Cotton Socks | 1 | 4 months | Do- |
| 8 | Black Synthetic Web Belt | 1 | 2 year | Do- |
| 9 | Woollen Jersey-Black | 1 | 2 years | Do- |
| 10 | Jungle Patch Dress (Two piece) | 1 | 6 months | during fortnightly operations |
| 11 | jungle patch sola hat | 1 | 1 year | For use during ops.- easy to clip a short mosquito net around it to protect the face and ears. |
| 12 | Jungle Patch Field Signal Cap | 1 | 1 year | During operations |
| 13 | Superior Quality jungle Operation Boots | 1 | 1 year | |
| 14 | Jungle Patch Synthetic Web Belt | 1 | 1 year | More long lasting, water resistant and no frills maintenance |
| 15 | Green colour nylon socks | 1 | 4 months | - |
| 16 | Green coloured Woollen socks | 1 | 6 months | During winters |
| 17 | Monkey cap-Balaclava | 1 | 1 year | During winters |
| 18 | Cashmilon/Acrylic Neck cum Chest guard | 1 | 1 year | During winters |
| 19 | Mosquito Net (green)- good quality | 1 | 2 years | During outside LUP halts-merges with the background and fire resistant. |
| 20 | Mosquito Net (Face protection) Cotton - 1 meter | 1 | 2 years | To be used as protection against insects/ mosquito's during ambushes |
| 21 | Multi Purpose Rucksack | 1 | 2 years | To keep sufficient provision including dry rations |
| 22 | 3 point web sling | 1 | 2 years | To enable hands free carrying of arms |
| 23 | Ammunition Pouch (synthetic) | 1 | 2 years | |
| 24 | Thermal Inners | 1 | 2 years | For extreme cold conditions during winters in jungle mahal |
| 25 | Plastic Sheets | 1 | 2 years | To be used as canopy for Laying UP Position halts |
| 26 | Poncho (Water Proof) | 1 | 2 years | During rain, it covers the haversack also. |
| 27 | Woollen Blanket (Synthetic fleece) | 1 | 2 years | For extreme cold conditions during winters |
| 28 | Dehydration Kit | 3 for each AG | 2 years | Filters pond/river water as a last water reserve for the section |
| 29 | Ground sheet | 1 | 1 year | For camping during LUP halts |
| 30 | Aluminum Mess Canteen Tiffin Set | 1 | 1 year | For cooking in jungles. |

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Police Order No.11 of 2010

Sub :- District Commando Force for LWE affected districts.

1. **Nomenclature** : The specialized anti-LWE operations force of the district will be called Commando Force – to be prefixed by the name of the district.
2. **Composition** : The basic unit of each district commando force (DCF) will be a Platoon Commander, three Ar. SIs as Section Commanders and 30 Commandos (constables). A schematic representation of a platoon of District Commando Force along with scale weapons is enclosed as Annexure I. The immediate supervisory officer over these platoons of district commando Forces will be an Assistant Commandant who will be assisted by an Armed Inspector as the Second in-Command. Till such time extra force is not sanctioned, the Superintendent of Police will attach a force of one ASI, four constables and four Contingent Menials with the Asstt. Commandant to look after the administrative works of the District Commando Force.
3. **Tenure**: Personnel of the District Commando Forces shall serve these units ordinarily for not more than three years. An extension can be granted to select and willing persons by the respective Superintendent of Police of the district. However, where Sub-Inspectors of Police of UB have been posted, they, like the Assistant Commandant, can be posted out after completion of one year. As far as possible, the constables and the Ar. ASIs will be posted to the unit of choice on successful completion of their tenure in the District Commando Force. Personnel with an unsatisfactory record may be taken out before the expiry of their tenure without assigning any reason.
4. **Induction**: The Superintendent of Police will prepare the prospective vacancy statement for different ranks, on the basis of the three years tenure principle, as it would stand on the last day of each year, and forward to DIG (Administration), WB for non gazette ranks and to IG (Headquarter), WB in respect of Inspectors. The induction shall be preferably from among the following:
 - Constables: RCs undergoing training at PTC/STCs.
 - Ar. ASI : Ar. ASI who have been recently promoted on the basis of Departmental examinations.
 - Ar. SIs : Cadet Ar. Sis undergoing training at PTC, Barrackpore.
 - Inspectors : Recently promoted to Inspector.

On receipt of required number of constables to be inducted, the DIG(A), W.B. will forward the same to the DG & IGP, W.B. who will constitute Selection Boards for selection of constables from among the RCs who are on the verge of finishing their basic training. Preference will be given to candidates volunteering to join these districts, irrespective of the fact whether the opted district happens to be home district. Each Board will be headed by an Armed Brigade DIG with at least two Commandants as members. The names of the selected candidates will be forwarded to IG, Operations, CIF who will arrange for a 12 (twelve) weeks training in Jungle Warfare for them at Salua, Kharagpur, Paschim Medinipur or any other Counter Insurgency & Anti Terrorist School.

Similarly, the DIG(A), WB will undertake a similar exercise for the Ar. ASIs who will also undergo training at VIF Training Centre, Salua. Ar. Sis will be directly posted after completion of their training at PTC, Barrackpore as this will also include a 12 weeks training in CI Ops at CIF Training Centre, Salua. Vacancies in the ranks of Ar. Sis may also be filled up, in case of insufficient availability of Ar. Sis, by posting Sis UB who have been trained Jungle Warfare. The Assistant Commandant should be posted from a batch of Dy. SsP who have recently completed basic training-including a 12 weeks course in CI Ops.

Except the Inspector, personnel all other ranks should not be preferably more than 30 years of age at the time of induction. This age profile can be relaxed to 35 in the case of Ar. ASIs.

5. **In-service Training:** Inspector General of Police, Ops., CIF will prepare a schedule and syllabus of in-service training to continuously update the personnel in handling of weapons, field craft and tactics, use of communication equipments, explosives, Map reading and navigation, fire drill, First Aid and other relevant area of Counter Insurgency work. Superintendents of Police of the district will release the forces for training as requested. The in service training will not be for less than a week very quarter and will be held at either the CIF Training Centre, Salua or any other Counter Insurgency & Anti Terrorist Schools to be decided by the IG Ops., CIF. Spread over a period of one year, each member of the District Commando Force will be required to fire a total of 150 rounds of ammunition (of different types) to hone his shooting skills.
6. **Role & responsibilities:** The District Commando Forces will conduct Seek and Engage operations against the LWE and not be utilized for routine camp based area domination duties. They will develop capabilities of cross country marches, skills at Map reading and Navigation as well as sharp shooting skills. A prime requirement for success will be physical fitness of a high standard. Quite often, the District Commando Forces may have to conduct joint operations with the Central Para Military as well as the West Bengal Counter Insurgency Forces.
7. **Supervision:** The Asstt. Commandant, District Commando Force will be the immediate administrative and operational head of the District Commando Force. He shall be responsible for welfare, discipline and operational preparedness of the force. A staff, as mentioned at Para 2 above, will perform the same functions in respect of this force as is performed at the Coy Commander's office in an Armed Police Battalion. The Asstt. Commandant will personally lead at least four operations each month and also undergo the quarterly in-service training at CIF Training Centre, Salua.

The Addl. SP(Ops.)/ Superintendent of Police will plan and monitor the operations. The Platoon Commanders should be invariably consulted while preparing the Operations Plans. Logistics, attachment of guides/ spotters and dry ration (during long operations) will be made available by the SP. In case of Exchange of Fire involving the District Commando Force the debriefing must be done by the Superintendent of Police or Additional Superintendent of Police. The Best Practices relating to preparation of Operations Plan, Briefing, Execution, Monitoring and Debriefing will be followed.
8. **Scale of equipment and clothing/ accoutrements:** The scale of issue will be as per Annexure II attached herewith. These special clothing are required for jungle operations. These items will be issued in addition to the normal clothing articles issued to non gazette ranks of the State Police Force.

(Naparajit Mukherjee)
Director General & Inspector General of Police
West Bengal.

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Annexure I
Schematic Representation of a Platoon of District Commando Force

| Platoon Commander (SI) - AK 47 + 9 MM PISTAL + 1VLP | | |
|---|------------------------------------|------------------------------------|
| Section Commander (I) ASI - AK 47 | Section Commander (II) ASI - AK 47 | Section Commander (III) ASI - AK47 |
| C-1 AK 47+NWS | C-1 AK 47+NWS | C-1 AK 47+NWS |
| C-2 INSAS | C-2 INSAS | C-2 INSAS |
| C-3 INSAS | C-3 INSAS | C-3 INSAS |
| C-4 INSAS + DWS | C-4 INSAS + DWS | C-4 INSAS + DWS |
| C-5 INSAS | C-5 INSAS | C-5 INSAS |
| C-6 SLR | C-6 SLR | C-6 SLR |
| C-7 SLR | C-7 SLR | C-7 SLR |
| C-8 SLR + TLG | C-8 UBL | C-8 INSAS + LMG |
| C-9 SLR | C-9 SLR | C-9 SLR |
| C-10 AK 47 | C-10 AK 47 | C-10 AK 47 |

NWS= Night Weapon Sight

DWS= Day Weapon Sight

TLG = Tube Launcher Grenade

UBGL= Under Barrel Grenade Launcher

- All will carry one HE 36 Grenade
- Section Commanders will carry one Stun Grenade
- One Tear Gas Gun and 6 Tear Gas shells may also be carried
- Platoon & section Commanders will carry a Day X 10 Field Binocular
- The Platoon will carry one NWD
- Only Platoon and Section Commanders will carry mobile phones
- Three VHF and one HF set will be issued for communication
- One GPS enabled tracker and three GPS navigations will be issued

Annexure II
List of Special Clothing Items for District Commando Forces

| Sl. No. | Item | Quantity | Life Period |
|---------|--|--------------------|-------------|
| 1. | Jungle Patch Dress (Two pieces) | 1 | 6 months |
| 2. | Jungle Patch sola hat | 1 | 1 year |
| 3. | Jungle Patch Field Signal Cap | 1 | 1 year |
| 4. | Jungle Operation Boot | 1 | 1 year |
| 5. | Jungle Patch Synthetic Web Belt | 1 | 1 year |
| 6. | Green colour nylon socks | 1 | 4 months |
| 7. | Green coloured Woolen socks | 1 | 6 months |
| 8. | Monkey cap-Balaclava | 1 | 1 year |
| 9. | Cashmilon / Acrylic Neck cum chest guard | 1 | 1 year |
| 10. | Mosquito Net (green)- good quality | 1 | 2 years |
| 11. | Mosquito Net (Face protection) Cotton-1 meter) | 1 | 2 years |
| 12. | Multi Purpose Rucksack | 1 | 2 years |
| 13. | 3 point web sling | 1 | 2 years |
| 14. | Ammunition Pouch (synthetic) | 1 | 2 years |
| 15. | Thermal Inners | 1 | 2 years |
| 16. | Plastic Sheet | 1 | 2 years |
| 17. | Poncho (Water Proof)-for rain protection | 1 | 2 years |
| 18. | Woolen Blanket (synthetic fleece) | 1 | 2 years |
| 19. | Dehydration Kit | 3 for each Platoon | 2 years |
| 20. | Ground Sheet | 1 | 1 year |
| 21. | Aluminum Mess Canteen Tiffin Set | 1 | 1 year |

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Police Order No. 12 of 2010

Sub:- State Public Information Officers.

In exercise of the power conferred by sub-section (1) of section 5 of the Right to Information Act, 2005 (22 of 2005), it is felt expedient and necessary to designate the following officers attached with districts and units of this public authority, fully described in the scheduled attached herewith, as State Public Information Officers to provide information to persons requesting for the information under this Act.

(Naparajit Mukherjee)
Director General & Inspector General of Police
West Bengal.

[Adm/c-25/08Pt-120]

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Police Order No. 13 of 2010

Sub:- Appellate Authorities - Right to Information Act, 2005.

In exercise of the power conferred by sub-section (1) of section 19 of the Right To Information Act, 2005 (22 of 2005), it is felt expedient to designate the following officers, senior in the rank to the State Public Information Officers of this public authority as Appellate Authorities (fully described in the schedule attached herewith) for the purpose of the said Right to Information Act, 2005.

(Naparajit Mukherjee)
Director General & Inspector General of Police
West Bengal.

[Adm/c-25/08Pt-120]

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Police Order No. 14 of 2010.

Sub:- Continuation of Departmental Proceedings after Superannuation.

Prayers for dropping of departmental proceedings on the ground of superannuation of the Charged officer are being received frequently and we are saddled with such type of prayers/ petitions wherein the continuance of Departmental Enquiry even after superannuation has been challenged and we are required to satisfy the Ld. Courts regarding propriety and on correctness of such proceedings.

As an answer to mounting administrative pressure as pointed out, it may be stated that the provision (a) as appended to rule 10 of W.B.(D.C.R.B) Rules'71 provides the statutory sanction to such continuance. The Hon'ble Court by its orders as passed in the state of West Bengal – VS – Harish Chandra Banerjee & others reported in (2006) 7 SCC 651 has upheld the vires of rule 10(1) of West Bengal D.C.R.B Rules '71. Further, this issue was discussed by the Hon'ble Court in Civil Appeal No. 3410 of 2009, arising out of SLP(C) No. 20691 of 2005 in Secretary – VS – Abdur Rasul Chowdhury, Para -16 wherein imposing punishment as contemplated under the said rule 10 of W.B (D.C.R.B) Rules'71 was upheld.

In view of above, it may be stated that until the said Rule 10(1) (a) of W.B.(D.C.R.B.) Rules '71 is not declared ultra-vires by the Apex Court we may be justified in continuing such proceeding even after superannuation of the concerned employee.

Further, whenever such type of questions would come up before us, we may take shelter under the case laws referred to above for vindicating our approach.

It may also be stated that all out endeavour may be made to conclude such type of inquiry before the Superannuation of the charged officer as the failure to complete the inquiry before superannuation may be used as a ground for assailing the continuance of such proceedings and unless we can show that the delay is owing to non-co-operation of the delinquent, we may not be able to justify such continuance even if there exists legal sanctity of such continuance of the departmental proceeding.

Necessary action may therefore be taken for its due observance.

(Naparajit Mukherjee)
Director General & Inspector General of Police
West Bengal.

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Police Order No.15 of 2010.

Sub:- Powers under Unlawful Activities (Prevention) Act, 1967.

Whereas the State Government has empowered the Director General & Inspector General of Police, West Bengal with the power to arrest, search etc in terms of section 43A of the Unlawful Activities (Prevention) Act, 1967 (Act No.37 of 1967), (hereinafter to be referred as the said Act) vide notification No.284-HSPA dated, Kolkata the 15th February, 2010.

And now, the Director General & Inspector General of Police, West Bengal further authorizes the Police Officers in the rank of Deputy Superintendent of Police in the respective jurisdiction to exercise the power and function of the said section 43A of the said Act.

(Naparajit Mukherjee)
Director General & Inspector General of Police
West Bengal.

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Police Order No. 16 of 2010

Sub :- Cyber Forensic Laboratory.

It is ordered that the Cyber Forensic Laboratory created at the State Crime Record Bureau, West Bengal, shall come under the administrative control of the Criminal Investigation Department, West Bengal and be a part of the Cyber Crime Cell of the same agency.

The Cyber Forensic Laboratory shall be utilized for the following purpose:--

1. For prevention, investigation, detection and prosecution of Cyber Crime.
2. Impart training on Cyber Forensic and investigation of Cyber Crime to the personnel of West Bengal Police and personnel of other State/ CPOs.
3. Undertake research in the area of Cyber Forensic and Cyber Crime.
4. Maintain Data Base with respect to Cyber Crime.

(Naparajit Mukherjee)
Director General & Inspector General of Police
West Bengal.

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